

OFFICER MAJOR PROJECTS BOARD

MEETING NOTES

Borough Council of
King's Lynn &
West Norfolk



Date: 14 th February 2024		Location: Via MS Teams			
Time: 10:45am		Chair: Oliver Judges			
Board Attendees					
Oliver Judges (OJ)	Matthew Henry (MH)	James Arrandale (JA)	Michelle Drewery (MD)	Vanessa Dunmall (VAD)	
Optional Attendees					

Apologies					

		Action Log Ref No
1.	Apologies	
2.	Action Log The Action Log was reviewed and updated accordingly. It was agreed to add a target date column to help with managing expectations around timescales.	
3.	Notes from previous meetings Notes from the previous meeting were not available for review, it was agreed that these would be sent round to members separately and agreed via email.	
4.	Project Highlight reports covering Dec 2023 / Jan 2024 as noted below were reviewed by the Board. <ul style="list-style-type: none"> a. P-21.02 NORA EZ – Road Infrastructure <ul style="list-style-type: none"> - Significant issues were noted, including interdependencies with other projects. OJ / MH will be following the issues up with NCC. - It was agreed that a short report will need to go to MMPB in March - Report was agreed b. P-21.03a NORA EZ – Development of spec units – phase 1 <ul style="list-style-type: none"> - Report was discussed and agreed c. P-21.05 Major Housing – Parkway (Florence Fields) <ul style="list-style-type: none"> - Financial information to be checked again d. P-21.06 Major Housing – Salters Road <ul style="list-style-type: none"> - Report agreed e. P-21.08 Major Housing – Southend Road 	

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	<ul style="list-style-type: none"> - various amends required including review of finance, some changes to wording and Gantt chart to be updated f. P-21.09 West Winch Growth Area <ul style="list-style-type: none"> - No updates required to the report; discussion held around other elements of the project g. P-21.10a Southgates – Place Making <ul style="list-style-type: none"> - Names to be removed, should use titles, some changes required to resource commentary h. P-21.10b Southgates – STARS <p>Formatting updates needed</p> <ul style="list-style-type: none"> i. P-21.18 3G pitch <ul style="list-style-type: none"> - Gantt chart to be updated - Financials to be checked <p>PMO to feed back above to officers.</p> <p>It was noted that Town Deal project highlight reports covering December 2023 (as listed below) were considered by OMPB members at the Town Deal Programme Board held on 17.01.2024.</p> <p>Town Deal project highlight reports covering January 2024 (as listed below) were considered by OMPB members at the Town Deal Programme Board held earlier on 14.02.2024.</p> <ul style="list-style-type: none"> j. P-21.11 Guildhall & Creative Hub k. P-21.12 Active & Clean Connectivity l. P-21.14 Riverfront Regeneration m. P-21.15 Rail to River public realm n. P-21.16 Multi-User Community Hub o. P-21.17 Boost 	
5.	<p>Forward work programme</p> <p>The Forward work programme was reviewed and agreed.</p>	
6.	<p>AOB</p> <p>There was none.</p>	
	<p>Date of next meeting: Thurs 13th March 2024 @ 10:45 via Teams</p>	